

SCHEME ROTA/WORK PATTERNS Catering Assistance (3 Week Rota)

Scheme Name/Project: Maes Y Dderwen

try requires a colon and not a full stop, eg :

Rota		Monday				Tuesday				Wednesday				Thursday				Friday				Saturday				Sunday				GRAND TOTAL
Work Pattern	Week 1	Start	Finish	Breaks	Hours	Start	Finish	Breaks	Hours	Start	Finish	Breaks	Hours	Start	Finish	Breaks	Hours	Start	Finish	Breaks	Hours	Start	Finish	Breaks	Hours	Start	Finish	Breaks	Hours	
3	New Hire	OFF			00:00	10:30	14:30	00:00	04:00	10:30	14:30	00:00	04:00	10:30	14:30	00:00	04:00	OFF			00:00	10:30	14:30	00:00	04:00	09:00	14:30	00:30	05:00	21:00

*NB: Time entry requires a colon and not a full stop, eg

Rota		Monday				Tuesday				Wednesday				Thursday				Friday				Saturday				Sunday				GRAND TOTAL
Work Pattern	Week 2	Start	Finish	Breaks	Hours	Start	Finish	Breaks	Hours	Start	Finish	Breaks	Hours	Start	Finish	Breaks	Hours	Start	Finish	Breaks	Hours	Start	Finish	Breaks	Hours	Start	Finish	Breaks	Hours	
3	Employee Name	OFF			00:00	OFF			00:00	OFF			00:00	10:30	14:30	00:00	04:00	09:00	14:30	00:30	05:00	10:30	14:30	00:00	04:00	10:30	14:30	00:00	04:00	17:00
Work Pattern	Week 3	Start	Finish	Breaks	Hours	Start	Finish	Breaks	Hours	Start	Finish	Breaks	Hours	Start	Finish	Breaks	Hours	Start	Finish	Breaks	Hours	Start	Finish	Breaks	Hours	Start	Finish	Breaks	Hours	
3	TOTAL HOURS	OFF			00:00	10:30	14:30	00:00	04:00	10:30	14:30	00:00	04:00	10:30	14:30	00:00	04:00	09:00	14:30	00:30	05:00	OFF			00:00	OFF			00:00	17:00