



ClwydAlyn

Department: Governance

Job Overview

Commercial Property Solicitor

- £58,900 per annum
- Location: V72, St Asaph – North Wales
- Hours: 37 hours per week, Monday to Friday – Flexible working pattern / – Hybrid Working
- Qualifications:
Qualified Commercial Property Solicitor holding a current and valid practicing certificate with at least 5 years post qualified experience



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Work Pattern:	Monday - Friday

Job purpose: As our Commercial Property Solicitor, you will play a pivotal role in supporting ClwydAlyn by providing expert legal advice and assistance in property-related law. Collaborating closely with our Development, Asset, and Affordable Homes Teams, your work will directly contribute to our mission of "together to beat poverty."

While housing experience is desirable, we value your personal alignment with our mission and the unique perspective you can bring to the role. This is an excellent opportunity for a driven and enthusiastic individual who is eager to expand their expertise and grow within a values-led organisation.

In this role, you will:

- **Lead and Manage:** Oversee and provide guidance to our Property Solicitor, offering mentorship and support.
- **Triage Legal Matters:** Act as the first point of contact for legal queries, determining whether cases should be handled internally or referred externally.
- **Budget and Contract Management:** Manage the legal budget and act as the contract manager for our external solicitors, ensuring efficient and effective use of resources.
- **Develop Expertise:** Enjoy the freedom to explore new areas of legal practice and further develop your knowledge to benefit both yourself and ClwydAlyn.

This role offers the chance to make a real impact within a supportive and purpose-driven team, contributing to meaningful change in our communities.

Qualifications: Qualified Commercial Property Solicitor holding a current and valid practicing certificate with at least 5 years post qualified experience

Apply at clwydalyn.co.uk



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Working for ClwydAlyn

ClwydAlyn, established in 1978, is a Registered Social Landlord managing over 6,500 homes across North and Mid-Wales. With a dedicated team of around 800 staff, we operate in counties including Conwy, Denbighshire, Flintshire, Gwynedd, Isle of Anglesey, Powys, and Wrexham, providing a diverse range of housing solutions to meet various community needs.

At ClwydAlyn, we pride ourselves on creating a friendly, inclusive, and values-driven workplace where every team member is supported and empowered to thrive. As a Commercial Property Solicitor, you will play a key role in our mission of "together to beat poverty," helping to create stronger communities across North Wales through expert legal guidance and support.

You'll find a collaborative and supportive environment where your skills are appreciated, and your growth is prioritised. Our dedicated Learning and Development team is here to ensure you have access to tailored training, career advancement opportunities, and mentorship to help you expand your expertise and achieve your personal goals.

Your role as a Commercial Property Solicitor offers the chance to work on meaningful projects that directly impact lives, from managing property portfolios to supporting development and affordable housing initiatives. You'll enjoy the autonomy to innovate while having the resources and backing of a passionate team that shares your commitment to making a difference.

We also recognise the importance of work-life balance and offer a comprehensive benefits package to support your well-being. This includes up to 8% pension contributions and access to a range of initiatives designed to enhance your health and financial security.

At ClwydAlyn, we don't just offer a job; we provide an opportunity to be part of a team where your work has a tangible, positive impact on people's lives. By joining us, you'll contribute to projects that deliver affordable food, warm homes, and thriving communities—all while being valued and supported every step of the way. If you're looking for a role where you can grow professionally and make a real difference, ClwydAlyn is the place for you. Together, we can achieve extraordinary things.

Why work for us – Benefits

As well as making sure staff have access to a free meal each day, other benefits include:



Health benefits

We offer a range of health related benefits including a Cycle to Work scheme, Eye Care scheme and Health Care Cash Plan.

We also offer a free and confidential counselling service to all staff.



Annual Leave

We offer 25 days plus bank holidays increasing to 30 days after 5 years' service.

Additional flexibility to buy and sell up to 5 days annual leave (pro rata).



Enhanced sickness pay

Enhanced sickness pay after 1 years service rising to a maximum of 3 months full pay, 3 months half pay.

In serious and life threatening situations we agree support on an individual basis.



Dedicated Wellbeing Support

We know that fostering high levels of wellbeing is good for people, the organisation and the communities we work within. We are committed to creating positive, flexible working environments where individuals and communities can thrive.

We have a dedicated Workplace Wellbeing Team and we provide a wide range of support and wellbeing-related benefits to support good mental, physical and social wellbeing.



Families are important

We offer 4 months full pay and 5 months half pay when on Maternity, Adoption or Shared Parental Leave.

We also offer an agile and flexible working environment to support families and carers.



Pension

Defined Contribution pension scheme with matched contributions (up to 8%) and death in service benefit 3 times your salary.



Financial wellbeing and support

We offer a range of support including access to savings and loans through a credit union, access to support from our in-house Welfare & Money Advice Team and access to a free lunch for all staff.



Learning & Development

Investing in the personal development of staff to reach their potential is our priority.

Through formal training, on the job learning, coaching and mentoring, we provide a learning environment that is supportive for each person to build skills that will help them be great in their job today but also enable them to grow a career with us for the future.



Core Functions

- 1. Legal Advisory and Compliance:**
 - Provide expert in-house legal advice and support on all aspects of property and land law, including contentious matters.
 - Ensure compliance with relevant constitutional, legal, and regulatory frameworks governing Housing Associations.
- 2. Property and Land Transactions:**
 - Manage and oversee a broad spectrum of property-related matters, including acquisitions, disposals, leases, conveyancing, and planning queries.
 - Draft, review, and finalise legal documents such as construction contracts, service charge agreements, and property repair agreements.
- 3. Leadership and Development:**
 - Provide line management to the Property Solicitor, fostering professional growth and ensuring compliance with legal standards.
 - Develop the skills of internal officers across the organisation to enhance their understanding of property law and related issues.
- 4. Stakeholder Collaboration and Budget Management:**
 - Build and maintain relationships with internal teams, external solicitors, and other partners to achieve shared objectives.
 - Act as contract manager for external solicitors and oversee the management of the Legal Budget.

Key Responsibilities

- **Property Law Expertise:**
 - Handle property sales, purchases, leasehold and freehold transactions, re-mortgages, and staircasing arrangements.
 - Address land-related issues, planning queries, compliance matters, and property repair or investment issues.
 - Conduct due diligence for conveyancing transactions and draft necessary legal documents.
- **Specialist Legal Support:**
 - Advise on landlord matters including 'No Access' for compliance reasons.
 - Manage property related challenges.
- **Knowledge Development and Training:**
 - Disseminate critical legal knowledge within the organisation to foster a knowledge-focused culture.
 - Identify legislative and regulatory changes impacting the organisation and design proactive solutions to address them.
- **External Collaboration:**
 - Work with external partners to address emerging issues in Social Housing, developing collective strategies and solutions.
- **Team Management:**
 - Supervise and coach the Property Solicitor, ensuring high-quality service delivery and compliance.
 - Promote a supportive and values-driven team environment.
- **Budget Oversight:**
 - Manage the organisation's legal budget effectively, balancing cost-efficiency with quality service provision.
- **Commitment to Values:**
 - Uphold and reflect ClwydAlyn's core values of trust, hope, and kindness in all professional dealings.

About ClwydAlyn



ClwydAlyn was formed in 1978 as a non-charitable Registered Social Landlord and now manages over 6,500 homes and employs 760 staff. We deliver a range of housing management related services, which includes care and supported housing, development, and repair and maintenance services across North Wales (Denbighshire, Flintshire, Conwy, Wrexham, Powys, Gwynedd and the Isle of Anglesey).



Our homes and services include social family housing and single person accommodation, supported living accommodation and specialist care and nursing services, low-cost home ownership, leasehold management services and intermediate and market rented housing. The Group's turnover is £64m.

We are an ambitious Housing Association and very driven by our values and mission. We believe that it is wrong that there is still so much inequality and poverty across our region, and we know that this impacts every aspect of people's lives. We took a strong position to end evictions four years ago and we use our money and influence to do all we can to support those experiencing poverty and to champion for change across our country.



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For an informal discussion about this role, you can contact Rachel Storr -Barber who will be happy to answer your questions.

Rachel's email address is rachel.storr-barber@clwydalyn.co.uk

or

[you can call Rachel on 07789067260](tel:07789067260)

To apply, email your CV to recruitmentca@clwydalyn.co.uk

or visit our website www.clwydalyn.co.uk/work-for-us

Come have a conversation with us, we look forward to hearing from you!

GOOD LUCK